



Emergency Closures due to Snow/ Adverse Weather

In case of extreme weather, these are the procedures for emergency school closure:

- At 7.00am we make the decision whether or not to close the school. We try to keep the school open if we possibly can, but sometimes weather conditions make it too dangerous for children and staff to get to school safely.
- If school is closed, we will:
 - Contact the local radio
 - More FM106.4,
 - BBC Sussex FM 95.3, 104.5, 104.8 & DAB
- Update the website, as soon as we possibly can.
- Record a message on the school telephone.
- Send an email to all parents/carers whose contact details we hold.
- Information can also be found on the West Sussex County Council's website

If there is sustained snowy weather over several days, we may need to delay the start of school until 10.00am, in order to ensure there are enough staff to supervise the children. Should this happen, we will email those of you whose email addresses we have, and update local radio and the local authority.

We always try to post information onto our school website, but as you probably know, volumes of internet traffic can make the site inaccessible at such times.

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