



## SCHOOL UNIFORM POLICY

**Approved:** January 2018  
**Review date:** April 2020

Within our school we promote an atmosphere which encourages effort, enjoyment and a celebration of the achievements of all our pupils. Our concern for these high standards is also reflected in the pride we take in our school uniform and the feeling of belonging it creates.

It is our school policy that all children wear school uniform when attending school or when participating in a school organised event outside of normal school hours. The uniform is part of our school ethos and in coming to Southway Junior School, parents agree to support our policy.

### Aims and Objectives

Our policy for uniform is based on the belief that school uniform:

- Promotes a sense of pride in the school and it has a positive impact on behaviour and attitudes in school;
- Develops a sense of community and belonging towards the school;
- Identifies children with our school when taking part in out of school educational activities and visits;
- Is practical and looks smart;
- Makes children feel equal to others in terms of appearance;
- Is not distracting in class (as fashion clothes and hairstyles can be);
- Is regarded as suitable wear for school and considered by most parents as good value for money;
- Is designed with health and safety in mind.

Uniform with the school logo; sweatshirts, cardigans, fleeces and PE t-shirts are all available from Sussex Uniforms, Haywards Heath.

All other items can be bought from a variety of shops and supermarkets at a reasonable price. If any parents do have any difficulties then please contact the school for support and guidance. Please ask the office for information.

Remember to mark any clothing with names. The school cannot accept any responsibility for misplaced clothing but, if clothing is clearly marked, will make every effort to see lost items are returned.

**PLEASE ENSURE THAT EVERY GARMENT OR PIECE OF CLOTHING (INCLUDING FOOTWEAR) IS CLEARLY MARKED WITH YOUR CHILD'S NAME.**





## Uniform requirements

<p><b><u>Girls</u></b>          White polo shirt / white blouse          Navy blue sweatshirt / cardigan with logo          Dark grey / navy / black skirt or school style trousers          Navy fleece with logo (optional)          Black / suitable shoes (leather look) – no boots / heels / backless sandals / canvas shoes          Black/grey/navy/white socks or tights  <b>Summer Option:</b>          Blue/White striped or checked dress</p>	<p><b><u>Boys</u></b>          White polo-shirt / white shirt          Navy blue sweatshirt with logo          Dark grey / black trousers or shorts          Navy fleece with logo (optional)          Black / suitable shoes (leather look) – no boots / canvas shoes          Black / grey / navy / white socks</p>
<p><b><u>PE Uniform</u></b>          House colour T-shirt with school logo          Royal blue shorts          Sweatshirt with school logo          Plimsolls or trainers are required for field or playground games          Track-suit for outdoor PE in cold weather (preferably navy blue / black)          A cloakroom bag for PE          Football boots are not compulsory but may be bought if desired</p>	<p><b><u>Swimming Kit</u></b>          One piece Swimming costume for girls          Trunks or short swimming shorts for boys (not baggy Bermuda type shorts)          Swimming hat (compulsory for all)          Towel          All in a named bag           Swimming hats can be purchased from the School Office</p>

## Footwear

All footwear must be black leather look shoes with no logos, discernible markings i.e. logos etc, and with black soles. Children should not wear heels, boots, backless sandals or canvas shoes. Boots are any footwear which extends beyond the ankle. Should any pupil come to school in footwear which does not conform to the uniform policy, we reserve the right to change pupils into school provided plimsolls.

## Jewellery

For Health and Safety reasons we do not allow children to wear jewellery in school. The exceptions to this rule are one pair of plain earring studs in pierced ears, jewellery of a religious nature, a watch and MedicAlert bracelets.

Stud earrings should be removed or recently pierced ears should be taped over with a plaster / micro-pore tape (provided by parents) for PE and swimming and watches removed to prevent them causing injury. *Note: staff will not put earring studs, etc. back in if the child cannot manage it.*



## Hair

Hairstyles should be reasonable and appropriate for being in a learning environment at school. Extreme hairstyles would include shaved patterns in the scalp, Mohicans and unnaturally coloured dyes. Such hairstyles are not acceptable at school. Hair should not be shaven shorter than a number 2. All children, girls and boys, are required to have their hair tied back, if long enough, for PE, DT and cookery lessons. Hairbands and hair ties etc should be plain with no flowers, bows or other embellishments. Hair braids are not acceptable and should be removed before attending school.

## Make-up

Make-up is not acceptable under any circumstances, including nail varnish. Fake tattoos are not appropriate at school and must be removed without trace. A child coming to school with fake tattoos will be asked to remove them.

## Birthdays and non-uniform

We like to recognise and celebrate children's birthdays at Southway knowing that it means so much to them so as a birthday treat children will be allowed to wear non-uniform on their birthday in school. If their birthday falls on a weekend or during the holidays, children may wear non-uniform on the closest school day to their birthday. Children should not wear any shirts / sweatshirts with slogans and / or images which may cause offense, short skirts and bare-midriiffs are not permitted.

## Role of the Headteacher and Governing Body

The Headteacher:

- Implements and monitor the policy throughout the school community as part of the duty within maintenance of day-to-day discipline in the school;
- Has overall responsibility for ensuring standards are maintained;
- Is responsible for any disciplinary measures required for failing to follow the uniform rules;
- Issues letters to parents / carers as required.

The Governing Body:

- Should be receptive to any reasonable complaint from parents or carers concerning uniform, by handling it respectfully and considering fully the issues they raise;
- Should aim to work with parents to arrive at a mutually acceptable outcome.

## Role of the Staff

The staff will:

- Dress appropriately; teachers and teaching assistants should set a good example in what they wear, avoiding clothing that are overly casual;
- Any tattoos should be covered;
- Jewellery should be kept to a bare minimum for health and safety reasons and to support our expectations for the children (piercings other than ears should be removed);
- Support the Headteacher in maintaining high standards of uniform dress, including appropriate footwear;
- Provide role models in the wearing of appropriate clothing and not wear tracksuits unless during a morning or afternoon session where Physical Education is being taught;

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Headteacher: Mr P Newbold

- Teachers are encouraged to change for PE sessions, or wear trainers if they prefer. Staff should only wear PE kit for the actual session (morning or afternoon) changing over the lunchtime period;
- No blue, black, coloured or blue denim jeans to be worn;
- Male staff to wear a smart shirt;
- Make discreet and sympathetic enquiries when children fail to wear school uniform;
- Give positive encouragement to children setting good examples of dress.

### Role of the Parents / Carers

The Parents will:

- Support the School Uniform Policy;
- Ensure children come properly dressed and ready for their daily schoolwork every day;
- Ensure all items of clothing are clearly named – this helps lost items be easily identified and returned;
- Parents and carers should raise any complaints about the school uniform by following the school complaints procedure.

### Role of the Children

The Children will:

- Wear the school uniform when attending school, representing the school or when participating in a school organised event outside normal school hours;
- Wear the school uniform with pride;
- Try to keep their uniform clean and tidy;
- Remember to bring kit on the correct days.

### Inclusion

All children have equal access to wearing school uniform regardless of their race, religion, gender, disability or ability. We ensure that the set uniform respects other policies such as race relations, sex discrimination and allows for individual sets of circumstances of all groups and individuals. Southway Junior School is committed to creating a positive climate that will enable everyone to work free from racial intimidation and harassment and to achieve their full potential.

### Non-compliance with the School and P.E Uniform Policy

If a child breaches the school uniform or P.E uniform policy, the teaching team will discreetly talk to them to find out why they are not in uniform and to remind them of the need to wear one. If a child breaches this again a reminder letter will be sent home to parents notifying them of this breach.

Collective praise for wearing uniform as well as reminders of the need to do so, will also be given to classes within assemblies.

The Headteacher may feel the need to contact parents / carers to bring some suitable uniform to school immediately. As an alternative to this, a supply of spare uniform will be kept in school and children may be asked to change into this. We understand that there may be some exceptional and unavoidable situations where children may have to come to school without a part of their school or P.E. uniform (lost or damaged) then we ask parents to contact us on the day to confirm the reason.

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## Persistent non-compliance

The Headteacher may contact the parent / carer directly to discuss this matter. Continued non observance of the policy will result in a formal letter and the pupil will lose 15 minutes of their lunch time break.

Exclusion is not normally an appropriate response to breaches of school uniform / appearance policies. However, where these breaches are persistent and in open defiance of the school's uniform or appearance policy, and where all other avenues have been exhausted, then the school may consider exclusion as a last resort depending on the circumstances of the case.

Southway Junior School expects all pupils and parents to conform with this policy, but in the event of persistent breaches, we will work closely with the parents / carers to resolve the situation.

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